



Case #: _____

POLICE DEPARTMENT

****VALIDATION****

PUBLIC RECORD INSPECTION REQUEST

Lafayette Police Records services to the public are assessed a fee which is intended to cover the cost of providing the service. This fee is set by a City Ordinance adopted by the Lafayette City Council. Please note the Records personnel has 72 hours to complete your request. The cost is indicated below and payment will be made prior to receiving the records or services.

I am making a request to inspect the public records of the Lafayette Police Department. I understand the public records of the Lafayette Police Department may be in use or storage and not immediately available. If records are not immediately available, an appointment may be arranged or the records mailed to me

| | |
|---|----------------------------------|
| Date of Request: | Case Number: |
| Your Name: | Date of Birth: |
| Your Address: | City : State: |
| Telephone: | Email: |
| Name of Person Involved (if not yourself): | Their Address (if known): |

As required by CRS 24-72-305.5, my signature below indicates I understand and agree that the criminal justice records I obtained will not be used for the direct solicitation of business for pecuniary gain. I also understand it is unlawful to post a booking photograph anywhere that requires the payment of a fee or other exchange for the pecuniary gain in order to remove or delete the photo.

Signature: _____

Date: _____

MUST BE APPROVED BY POLICE RECORDS BEFORE PAYMENT CAN BE RECEIVED

- ☐ Police Report (first 10 pgs) **\$7.00** \$.25 a pg thereafter
- ☐ Fingerprints **\$15 per card**
- ☐ Research Fees **\$30 per hr**
- ☐ Certified Vin Verification **\$20**
- ☐ Certified Copies (additional) **\$5**
- ☐ Other: _____

- ☐ CD of Pictures /Booking Photo **\$20 each**
- ☐ Records Check/Verification letter **\$20 each**
- ☐ Audio & Video on CD **\$20 each**
- ☐ Sex Offender New Registration **\$75**
- ☐ Sex Offender Renewal **\$25**

\$ _____ Total Cost Approved _____ (Police Records)